

PUBLIC ART COMMISSION MEETING

MINUTES

Wednesday, November 9, 2023

In attendance: Larissa Brown, Roberta Rogers, Megan Delong, Andy Hillier, Jessica Travis, Stephanie Leonardi, and Summer Hall

1. Call Meeting to Order
 - a. Meeting was Called to order at 4:11pm
2. Approval of the last meetings minutes
 - a. Andy motioned to approve the minutes; seconded the motion. No opposed the minutes so they were approved.
3. Old Business
 - a. There is no old business to discuss at this time
4. New Chair of the Commission
 - a. Andy volunteered to be chair of the committee, discussion is had about waiting for all members to be in the meeting and for them to volunteer to be chair of the committee. Larissa tables the vote on new chair until everyone has a chance to volunteer.
5. Discussion on Mac Love Approval.
 - a. Larissa move to updates on the Mac Love approval. Summer updates the Mayor has approved the project and she will getting with Mac to start cataloging the public art threw out the city and hopes to have the majority of the project by the spring season.
 - b. Andy asks if the committee needs to create a new schedule now since the old one had a time frame of being done by the end of the fall season. Summer says she will work with Mac to create a new time frame with the winter season coming up and the potential winter weather issues.
 - c. Larissa Asks how the payment will be distributed. Summer informs the committee the payment will still be done in one lump sum of \$24500 as per the original agreement.
6. Discussion and plan the procedure for Traffic Signal Boxes
 - a. Andy goes through the thought process when working with the RFP, stating that the RFP is to get a per unit basis, in the RFP is important to have experience doing the box wraps or different types of vinyl wrapping.
 - b. Larissa asks how maintenance of the vinyl artwork on the signal boxes if there is vandalized. Summer says the commission is responsible for general maintenance of the project to take the burden off the city. The question arises if are there certain materials which will be easier to clean versus others. Also, installation and maintenance should be included as part of the RFP. Andy mentions putting this into the required information section along with other general maintenance information. Megan asks how many times we would be willing to redo the traffic signal boxes. Andy says we can include this as part of the general maintenance of the public art section of the budget as well. Summer says hopefully the signal boxes won't be vandalized but if they were we would have to set a limit before we pull the project from that site all together. Stephanie says we could implement some sort of patching method where we could minimize the cost by only replacing a panel or section of a panel on the box.

- c. Larissa says once we send out the RFP and get responses from different companies, we can then decide how many signal boxes we would want to based on the per estimates we get back from the companies we receive information from. Summer as we will add Latonda to the meeting in January to potentially get some great streets funding to help cover boxes which would potentially be in the great streets roads. We will also present to the city council and could potentially receive additional funding on a ward by ward basis at the discretion of each council member.
- 7. Discussion of a budget proposal to send to city council.
 - a. Larissa opens up the discussion on the budget proposal to send to city council. Andy says he can update the budget now that the Mac Love Project has been approved and removing that lump sum payment from the total budget amount and reallocating the remaining funds with traffic signal box project in mind when doing the new budget. Larissa asks if everyone is in favor of tabling the budget proposal until the December meeting. Megan says she can help with nailing down the budget ideas and pools of where the money could be allocated to.
- 8. Upcoming Public art events
 - a. Laris mentions the artist talk being held at the public art museum on November 9th
 - b. Megan mentions the circus of art for the CATC fundraiser Saturday November 11.
- 9. Reading of Public Comments
 - a. No public comments currently
- 10. December Meeting
 - a. December meeting will be December 13th 4pm on zoom and live stream.
- 11. Adjournment
 - a. Andy motions to adjourn meeting and Reberta seconds. No one opposed so the meeting was adjourned at 5:01 pm.